

Rabbinical Council of California

3780 Wilshire Blvd Suite 420

Los Angeles, CA. 90010

Phone: (213) 389-3382 Fax: (562)286-5235

www.rccvaad.org

EMPLOYMENT APPLICATION

The employment application consists of four parts: the kosher supervisor application, arbitration policy and agreement, W4 form with instructions and I-9 form with instructions.

1. Please fill in the kosher supervisor application form completely
2. Sign and date at the bottom of the arbitration agreement
3. Fill out the W4 form completely including the number of exemptions that you are declaring
4. Fill out the I-9 form and sign it.. Please send a copy of one of the following together with the I-9 form:

A. Copy of US Passport

OR

B. Copy of Permanent Resident Card or Alien Registration Receipt Card

OR

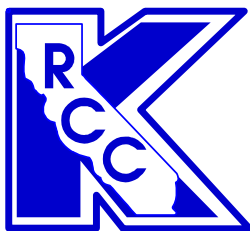
C. Copy of US Driver's License and copy of Social Security Card

OR

D. Copy of US Driver's License and copy of Birth Certificate

5. Please Fax , E Mail or mail all of the documents to:

RCC
3780 Wilshire Blvd. Suite #420
Los Angeles, CA 90010
FAX # 562-286-5235
info@rccvaad.org



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Kosher Supervisor Application

DATE OF APPLICATION: _____

NAME: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

HOME PHONE () _____ WORK () _____

CELL () _____ E-MAIL: _____

SOCIAL SECURITY NUMBER: _____

BIRTHDATE: _____ SINGLE: _____ MARRIED: _____ # of Children: _____

SYNAGOGUE AFFILIATION: _____

RABBI OF CONG. & CONTACT INFO: _____

DAYS & HOURS AVAILABLE FOR WORK: _____

Education

NAME OF SCHOOL (YESHIVA)

YEARS ATTENDED

Employment (Masgiach) History

EMPLOYER	DATE OF EMPLOYMENT	REFERENCES
_____	_____	_____
_____	_____	_____
_____	_____	_____

Direct Deposit Information

Bank Name: _____

Bank Routing Number: _____

Bank Account Number: _____

ARBITRATION POLICY AND AGREEMENT

1a. This Policy and Agreement (“Policy”) applies to any employment-related disputes between an Employee and the Rabbinical Council of California (aka. RCC) and any of the Company’s agents or employees, whether initiated by an Employee or by the Company. This policy requires all such disputes to be resolved only by arbitration through final and binding arbitration. Such disputes include without limitation, disputes about compensation, termination or harassment, any non-disclosure/non-solicitation agreement between Employee and the Company, and claims arising under the Civil Rights Act of 1964, Americans with Disabilities Act, Age Discrimination in Employment Act, Family Medical Leave Act, Fair Labor Standards Act, Employee Retirement Income Security Act, and state statutes, if any, addressing the same subject matters, and all other state statutory and common law (excluding workers compensation claims).

1b. The chosen method of arbitration will be through Din Torah, the practices and of Orthodox Jewish financial law. The arbitration will be conducted by any mutually acceptable Rabbinic Court known as “Beis Din”. In the event the parties cannot agree upon a mutually acceptable Beis Din, the arbitration panel will be formed by the method of “zabla”; each side shall choose one of two arbitrators, who in turn will choose the third arbitrator. Any disputes on procedural matters in choosing the panel and arranging for the arbitration will be submitted to the Beth Din of America, the Rabbinic Court of the Rabbinical Council of America.

2. This Policy is governed by the Federal Arbitration Act, 9 U.S.C. § 1 et seq.

3. The parties will have the right to conduct civil discovery and bring motions, as provided by the Federal Rules of Civil Procedure and enforced by the Arbitrator. However, there will be no right or authority for any dispute to be brought, heard or arbitrated as a class action, private attorney general, or in a representative capacity on behalf of any person.

4. A demand for arbitration must be in writing and delivered to the other party within the applicable statute of limitations period. Any demand made to the Company may be made by hand or guaranteed overnight delivery to: RCC, 3780 Wilshire Blvd. #420, Los Angeles, CA. 90010.

5. Each party will pay the fees for his, her or its own attorneys, subject to any remedies to which that party may later be entitled under applicable law. However, in all cases where required by law, the Company will pay the Arbitrator’s and arbitration fees. If under applicable law the Company is not required to pay the Arbitrator’s and/or arbitration fees, such fee(s) will be apportioned equally between each set of adverse parties.

6. The Arbitrator may award any party any remedy to which that party is entitled under applicable law. The Arbitrator will issue a decision or award in writing stating the essential findings of fact and conclusions of law.

7. Within 30 days of the close of the arbitration hearing, any party will have the right to prepare, serve and file a brief with the Arbitrator.

8. This Policy is the full and complete policy relating to the formal resolution of employment-related disputes. If any part(s) of this Policy are found by a court of competent jurisdiction to be unconscionable or unenforceable, the court shall reform this Policy to the extent necessary to cure the unconscionable or unenforceable part(s), and the parties will arbitrate their dispute(s) without reference to or reliance upon the unconscionable or unenforceable part(s).

EMPLOYEE ACKNOWLEDGEMENT

I have received and read, and I understand, the above Policy. I understand that by continuing my employment with the Company, I am bound by the terms of the Policy.

(SIGNATURE)

(DATE)

(PRINT NAME)