

Dear Applicant,

Enclosed please find the application for conversion of your child which you requested. Upon receiving your completed application form, we will set an appointment with the Rabbinic Administrator. At this time, we will briefly answer some commonly asked questions about our program.

#### WHAT IS REQUIRED FOR AN ORTHODOX CONVERSION?

Conversion to Judaism is the most significant step in your child's life. It affects everything in the family's lifestyle, such as eating habits and work schedule. The RCC policy is that we will only convert children raised in homes where the parents are practicing members of an Orthodox synagogue, who are committed to teaching their child the practices and beliefs of traditional Judaism.

#### HOW LONG DOES THE CONVERSION PROCESS TAKE?

This varies considerably, depending upon the family's background and level of Jewish observance. If all requirements are met, the conversion can be done within two to three months from the time we receive your application. In any case, the circumcision for a male child need not be delayed until the time of the actual conversion (namely, immersion in the mikvah).

#### WHAT ARE THE COSTS?

A \$200 non-refundable application fee is payable at the time of your application. An additional \$50 fee is due at the time of the Mikva appointment.

#### WHEN DO I KNOW IF OUR APPLICATION IS ACCEPTED?

The conversion process has several stages. The first step after application is the interview with the Rabbinic Administrator. If you decide to continue, we will arrange a meeting with a panel of Rabbis ( Beit Din ) who will review the information and discuss the commitments required. This meeting is often, but not necessarily, the decisive one.